



# ROCKINGHAM C O U N T Y

## *Rehabilitation and Nursing Center*

Thank you for your interest in Rockingham County Rehabilitation & Nursing Center. Please complete the admission application and medical records release included in this document. For us to complete a proper evaluation, all questions must be answered to the best of your ability, especially those pertaining to financial assets. Please review the list below and email, fax or mail copies of the required documentation to:

Admissions Fax:

603-679-9456

Email:

[admissions@co.rockingham.nh.us](mailto:admissions@co.rockingham.nh.us)

Mailing Address:

Rockingham County Nursing Home  
Attn: Admissions  
117 North Road  
Brentwood, NH 03833

### **Required Documentation:**

- Authorization to use and/or Disclose Health Information (included in this document). This must be signed by Resident or if POA has been Activated/Invoked, by the Legal Representative.
- Medicare /Medicaid Cards
- Insurance Cards, including Med D
- Social Security Card
- Covid Vaccination Card
- Life Insurance Policy
- POA/Guardianship papers
  - If Applicable: Medical Provider's letter stating that POA has been Activated/Invoked
- Current Bank Statements (6 mos.)
- Trust, Real Estate & Other Financial Asset Information
- Pre-paid Burial
- DHHS Release Form ONLY if NH Medicaid is in place (including in this document). This must be signed by Resident or if POA has been Activated/Invoked, by the Legal Representative

Should you have any questions regarding the application process, forms or questions about the facility, please do not hesitate to contact the admissions office for assistance.

Thank You,  
The Long-Term Care Admissions Team



*Rehabilitation and Nursing Center*

**Application for Admission**

Applicant's Name: \_\_\_\_\_  
Primary Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Other Address (if living with someone): \_\_\_\_\_  
Hospital/Rehab Hospital being referred by: \_\_\_\_\_  
Telephone No./Social Worker @ Hospital: \_\_\_\_\_

**Personal Information Regarding Applicant:**  
Male \_\_\_ Female \_\_\_ DOB: \_\_\_\_\_  
Marital Status: Single \_\_\_ Married \_\_\_ Widowed \_\_\_ Separated \_\_\_ Divorced \_\_\_  
US Citizen: Yes \_\_\_ No \_\_\_

**Primary Language:**  
English: \_\_\_ Other: \_\_\_\_\_  
Any special needs required: \_\_\_\_\_

**Contact Person Regarding this Application:**  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
2nd Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**Responsible Person/Legal Guardian/DPOA:**  
Yes \_\_\_ No \_\_\_ Legal Guardian Name: \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Durable POA (Health) Name: \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Durable POA (Finances) Name: \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Is DPOA for health activated? Yes \_\_\_ No \_\_\_

**Copies of these document(s) required if applicable**

**Advanced Directives in Place:**

Yes \_\_\_ No \_\_\_ Living Will  
Yes \_\_\_ No \_\_\_ Do Not Resuscitate  
Yes \_\_\_ No \_\_\_ Do Not Hospitalize  
Yes \_\_\_ No \_\_\_ Organ Donor  
Yes \_\_\_ No \_\_\_ Feeding Restrictions                      Current diet: \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Medication/Treatment Restrictions

(Explain): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Living Arrangements:**

Lives alone: Yes \_\_\_ No \_\_\_ With others: Yes \_\_\_ No \_\_\_

Current living arrangements: \_\_\_\_\_  
\_\_\_\_\_

**Prior Hospitalizations/In-home Services:**

Yes \_\_\_ No \_\_\_ Rehabilitation Services agency: \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Home Health Services agency: \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ VNA Services agency: \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Mental Health Services agency: \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Private Duty/Other agency: \_\_\_\_\_  
other \_\_\_\_\_

**Assets:    Value:**

Yes \_\_\_ No \_\_\_ Real Estate:                      \$ \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Savings Account:                      \$ \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Checking Account:                      \$ \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Retirement Account:                      \$ \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Stocks/Bonds:                      \$ \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ IRA/CD:                      \$ \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Trust:                      \$ \_\_\_\_\_

Have you transferred/gifted assets within last 5 years? Yes \_\_\_ No \_\_\_

**Copy of last 6 months of statements required**

**Insurance Information for Nursing Home Stay:**

Yes \_\_\_ No \_\_\_ Private Funds **(advance payment required)**  
Yes \_\_\_ No \_\_\_ Medicaid No \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Medicare No \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Medicare Replacement Carrier \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ Social Security No \_\_\_\_\_  
Yes \_\_\_ No \_\_\_ VA No \_\_\_\_\_

**Supplemental Insurance**

Yes \_\_\_ No \_\_\_ Insurance. I.D. Number \_\_\_\_\_ Group Number \_\_\_\_\_

Name/Address Supplemental Insurance/phone number:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Yes \_\_\_ No \_\_\_ **Enrolled in Medicare "D" Prescription Drug Program:**

Name: \_\_\_\_\_

**Provide copies of all cards; front and back**

**Monthly Income Source(s)/Assets:**

Yes \_\_\_ No \_\_\_ Social Security check \$ \_\_\_\_\_

Yes \_\_\_ No \_\_\_ Pension check \$ \_\_\_\_\_

Name/Address of Pension Company: \_\_\_\_\_

Yes \_\_\_ No \_\_\_ Other income \$ \_\_\_\_\_

**Diagnoses (list all below or attach list):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Medications (list all below or attach current medication list)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COVID-19 Vaccination Status:**

Covid 19 Vaccination Received: Yes \_\_\_ No \_\_\_

\_\_\_ Pfizer Date of First Dose: \_\_\_\_\_ Date of Second Dose: \_\_\_\_\_

\_\_\_ Moderna Date of First Dose: \_\_\_\_\_ Date of Second Dose: \_\_\_\_\_

\_\_\_ Johnson & Johnson Date of Dose: \_\_\_\_\_

\_\_\_ Other (specify manufacturer): \_\_\_\_\_

Date of Dose(s): \_\_\_\_\_

**Provide Copy of Covid Vaccine card front and back**

**Comments/pertinent information explaining why this person needs to be placed in a nursing home:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PRIMARY PHYSICIAN:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ADDRESS & TEL. NO.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ANY HISTORY OF MENTAL HEALTH SERVICES (INPATIENT OR OUTPATIENT) IN THE LAST TWO YEARS? YES NO**

**Where / who were you seen by:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ADDRESS & TEL. NO.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Person Completing Application

\_\_\_\_\_  
Date of Application



*Rehabilitation and Nursing Center*

**AUTHORIZATION TO USE AND / OR DISCLOSE HEALTH INFORMATION**

I, the undersigned, hereby voluntarily authorize that information (including psychiatric) from the medical record of:

\_\_\_\_\_ Name of Person                      D.O.B.                      Social Security #

be exchanged (including facsimile) between Rockingham County Rehabilitation and Nursing Center and:

\_\_\_\_\_ Name of Agency

\_\_\_\_\_ Address

\_\_\_\_\_ Telephone                                      Fax Number

Information to be released covers the treatment dates of: \_\_\_\_\_

The following checked items are being \_\_\_\_\_ released \_\_\_\_\_ requested:

- \_\_\_\_\_ Adm. H & P      \_\_\_\_\_ Discharge Summary      \_\_\_\_\_ Immunization Record  
 \_\_\_\_\_ Consults      \_\_\_\_\_ Treatment Plans      \_\_\_\_\_ Laboratory Reports      \_\_\_\_\_ X-Rays  
 \_\_\_\_\_ Progress Notes      \_\_\_\_\_ Physician Orders      \_\_\_\_\_ Other – Specify \_\_\_\_\_

\_\_\_\_\_ Information from other providers received after May 1982

\_\_\_\_\_ Psychotherapy notes (if this authorization is for the use and /or disclosure of psychotherapy notes, then it cannot be combined with any other authorization.)

**INITIAL** if you wish the following information to be released (if present)  
 \_\_\_\_\_ Alcohol and /or Drug Abuse treatment: (I understand that all related information is protected under Federal Regulation 42CFR and that I have the right to refuse the release.)  
 \_\_\_\_\_ HIV Related Information: (I understand I have the right to refuse the release.)

The purpose of the release is: \_\_\_\_\_ Evaluation for Admission  
 \_\_\_\_\_ Treatment Planning  
 \_\_\_\_\_ Other – (specify): \_\_\_\_\_

I understand that I may refuse to sign this authorization and that my refusal to sign will not affect my ability to obtain treatment, payment, enrollment or eligibility for benefits. I may inspect or copy any information to be used or disclosed under this authorization.

I also understand that, if the person or entity receiving this information is not a healthcare provider or health plan covered by federal privacy regulations, the information described above may be redisclosed and no longer protected by these regulations. However, the recipient may be prohibited from disclosing my health information under other applicable state or federal laws and regulations.

I further understand that the person(s) I am authorizing to use or disclose my information may receive compensation (either directly or indirectly) for doing so.

I understand that I may revoke this consent at any time except to the extent that action has been taken in reliance on it. This release expires one year from the signature date below unless a shorter period is specified here: \_\_\_\_\_.

_____	_____
Signature of Resident or Resident's Legal Representative	Date
_____	_____
Print name of Resident or Legal Representative	Relationship of Legal Representative to Resident



**Long Term Care Admissions Department**  
Telephone: 603-679-5335 • Fax: 603-679-9456  
Email: admissions@co.rockingham.nh.us

**AUTHORIZATION FOR THE RELEASE OF INFORMATION**

I, \_\_\_\_\_ the undersigned, understand that from time to time  
Print Your Name  
 the Health Care Facility Rockingham County Rehabilitation and Nursing Center  
Health Care Facility

May require certain information about assistance I am applying for or receiving from the NH Department of Health and Human Services, Division of Family Assistance (DFA). I hereby authorize DFA to release the following information to the Health Care Facility for the specific purposes outlined below:

Type of Information	Purpose for Requesting this Information
Date of DFA application(s), expected date of eligibility, what my patient liability is and the begin date.	Basic administration of my long-term care/nursing home assistance.
Date my Medicaid case opened and my Medicaid Identification Number(s)	Processing of Medicaid reimbursements for payment to the long-term care facility for my care.
Sharing eligibility information, which can be used to determine eligibility such as income and resources.	Processing the initial and redetermination application for Medicaid assistance.
Reason for the denial of my application such as income or resources, transfers, failed to provide information, ect.	Basic administration of my long-term care/nursing home assistance.

**I understand that** I have the option to provide any or all of the requested information myself.

**I understand that** any use of the above information inconsistent with these purposes is forbidden.

**I understand that** the long-term care facility may not release information provided under this authorization to any other person without my written permission.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

If the signature above is not that of the person to whom the requested information pertains, the relationship of the signer to that person must be indicated, the signature must be witnessed, and verification that the signer has the authority to represent the person in these matters with DFA must be provided upon DFA request.

\_\_\_\_\_  
 Relationship to You

\_\_\_\_\_  
 Witness

\_\_\_\_\_  
 Date